

EAP COUNSELOR

Since 1984, ERC (Employee Resource Center) has been forming partnerships with local employers to help solve the people issues that often leads to workplace disruptions impacting productivity and other employer costs. Become a part of the ERC team and help employees and their employers deal with these personal problems before their health, job performance or family life are affected. Consider making a difference by becoming an EAP counselor with ERC.

DESCRIPTION:

- Work location: ERC's Green Bay, Wisconsin region.
- Opportunity for variety and diversity serving our clients and corporate customers.
- Work in a team setting delivering all facets of EAP customer service.
- Demonstrate strong customer focus with all ERC customers and their people..
- Full-time or Flex Time position available

- Clinical Responsibilities and/or Experience Needed:
 - Provide short-term, solution focused counseling, assessment, and referrals for employees and family members through an EAP model.
 - Maintain confidentiality of records relating to clients' treatment.
 - Prepare and maintain all required treatment records and reports.
 - Experience in providing employee assistance counseling services is preferred.

- Consultation & Training Responsibilities:
 - Provide trainings and seminars to both employee and management groups.
 - Consult with employer representatives regarding organizational and employee performance issues.
 - Provide critical incident on-site services.

REQUIREMENTS:

- Masters degree in human services field
- State licensed in Wisconsin, or eligible for state license - LCSW, LPC
- EAP experience preferred; AODA and/or SAP is a plus
- Prefer a minimum of 2 years of clinical experience
- Strong personal communication and teamwork skills
- Ability to multi-task and work in a fast-paced environment with creativity and flexibility

Send letter and resume by December 19th to Brooke Tinti in Human Resources at btinti@ercincorp.com or by fax 920-403-7360. Resumes received without a cover letter will not be considered. Questions, call 800-222-8590. ERC's home office is located at 1511 W. Main Ave, Suite 100 De Pere, WI 54115